



440 Whilden Street  
 Mt. Pleasant, SC 29464  
 843.284.4356  
 DaySchool@StAndrews.Church  
 A Christian Early Childhood Development Center

*The Day School is a ministry of St. Andrew's Church, partnering with parents to provide an early-childhood education while sharing the Gospel of Jesus Christ.*

**January 11, 7am until January 17th, 11:59pm:** Priority Registration for current students, siblings of current and former students, and members of St. Andrew's Church.

**January 18, 12:01am until January 25th 11:59pm:** General Registration

**Registration Policy:** Registration is open to all. During Priority Registration we will first place returning students and siblings of current students, then siblings of former students and church members. Returning students have the highest priority and have equal status. All applications that are received January 18-25th will be placed in a lottery to decide placement, regardless of family's Day School attendance or church membership. All applications must be submitted by January 25th to be included in the lottery. The director does have the discretion to balance the classes by gender.

Please note: Children are required to reach the program age by September 1, 2022. Children must be fully potty trained to attend our Threes, Fours, and Kindergarten classes.

**Registration Fees (Non-Refundable):**

There is a registration fee per applicant due with the application. The fee for those registering during Priority Registration is \$225.00. The fee is \$250.00 during General Registration. Registration fees are **non-refundable**, unless no opening is available for your child. Fees must be paid via our website ([www.standrews.church/dayschool](http://www.standrews.church/dayschool)) or by check delivered to the school or church office (440 Whilden St., Mt. Pleasant, SC 29464) during operating hours.

**Registration, including those sent electronically, is not valid until we receive all paperwork and the registration fee.**

Tuition	Annual	Trimester	Monthly
Tuesday/Thursday Toddlers	\$1,778	\$593	\$198
Monday/Wednesday/Friday Toddlers	\$2,480	\$827	\$276
Tuesday/Thursday Twos	\$1,778	\$593	\$198
Monday/Wednesday/Friday Twos	\$2,480	\$827	\$276
Monday-Friday Twos	\$4,050	\$1,350	\$450
Monday/Wednesday/Friday Threes	\$2,538	\$846	\$282
Monday-Thursday Threes	\$3,096	\$1,032	\$344
Monday-Friday Threes	\$3,420	\$1,140	\$380
Monday-Thursday Fours	\$3,168	\$1,056	\$352
Monday-Friday Fours	\$3,600	\$1,200	\$400
Monday-Friday Kindergarten	\$3,780	\$1,260	\$420
Kindergarten Curriculum Fee (Non-Refundable, due by August 1)	\$80		

Tuition may be paid annually, by trimester, or monthly. Annual payments are due by August 1. **A 5% discount will be given if tuition is paid in full by June 30.** Trimester payments are due August 1, November 1, and February 1. Nine monthly payments are due the 1st of each month beginning in August. Monthly payments will only be accepted by ACH debit from your bank account. **The included ACH form must be completed and returned, regardless of tuition payment preference.** If annual or trimester payments have not been paid by August 1, we will begin monthly ACH debits from your bank account.

**Immunization Forms** for each child must be on file no later than September 30, 2022.



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**Application for Enrollment for School Year 2022-2023**

Children are required to reach program age by September 1, 2022 to enroll.

Younger Toddlers 12-17 months on Sept. 1 DOB 3/1/21 to 9/1/21	Older Toddlers 18-23 months on Sept. 1 DOB 9/2/20-2/28/21	Twos 24-35 months on Sept. 1	Threes 3 years old on Sept. 1*	Fours 4 years old on Sept. 1*	Kindergarten 5 years old on Sept. 1*
TTH YT MWF YT	TTH OT MWF OT	TTh 2 MWF 2 M-F 2	MWF 3 M-TH 3 M-F 3	M-TH 4 M-F 4	M-F 5K

\*Children must be fully potty trained to attend these classes.

**Child 1:** \_\_\_\_\_ 1st choice: \_\_\_\_\_ 2nd: \_\_\_\_\_ 3rd: \_\_\_\_\_

*Please use class abbreviations from above.*

Name to be called: \_\_\_\_\_ Gender:  M  F Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Returning Student:  Y Sibling of Current Student:  Y Sibling of Former Student:  Y St. Andrew's Member:  Y

Health or Other Concerns:  Y If yes, please explain concerns: \_\_\_\_\_

**Address:** \_\_\_\_\_ **Subdivision:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Church Affiliation:** \_\_\_\_\_

Are you looking for a church home? If so, would you like to be contacted by St. Andrew's Church:  Y

Parent or Guardian: \_\_\_\_\_ Parent or Guardian: \_\_\_\_\_

Relationship to child: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Occupation: \_\_\_\_\_ Occupation: \_\_\_\_\_

Employer: \_\_\_\_\_ Employer: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

*For billing purposes, please indicate how you intend to pay tuition by circling one of the following options.  
 (This is not binding and can be changed prior to August 1.)*

Annual payment      Trimester payments      Monthly payments

**Child 2:** \_\_\_\_\_ 1st choice: \_\_\_\_\_ 2nd: \_\_\_\_\_ 3rd: \_\_\_\_\_

*Please use class abbreviations from above.*

Name to be called: \_\_\_\_\_ Gender:  M  F Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Health or Other Concerns:  Y If yes, please explain concerns: \_\_\_\_\_

**Child 3:** \_\_\_\_\_ 1st choice: \_\_\_\_\_ 2nd: \_\_\_\_\_ 3rd: \_\_\_\_\_

*Please use class abbreviations from above.*

Name to be called: \_\_\_\_\_ Gender:  M  F Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Health or Other Concerns:  Y If yes, please explain concerns: \_\_\_\_\_

**Registration Policy**

**Initial** \_\_\_\_\_

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Please note: Children are required to reach the program age by September 1, 2022. Children must be fully potty trained to attend our Threes, Fours, and Kindergarten classes.

**Registration Fees (Non-Refundable)**

**Initial** \_\_\_\_\_

There is a registration fee per applicant due with the application. The fee is \$225 during Priority Registration, and \$250 during General Registration. Registration fees are **non-refundable**, unless no opening is available for your child. **Registration, including those sent electronically, is not valid until we receive all paperwork and the registration fee.**

**Tuition Payment Policy**

**Initial** \_\_\_\_\_

Tuition may be paid annually, by trimester, or monthly. Annual payments are due by August 1. **A 5% discount will be given if tuition is paid in full by June 30.** Trimester payments are due August 1, November 1, and February 1. Nine monthly payments are due the 1st of each month beginning in August. Monthly payments will only be accepted by ACH debit from your bank account. **The included ACH form must be completed and returned, regardless of tuition payment preference.** If annual or trimester payments have not been paid by August 1, we will begin monthly ACH debits from your bank account.

**Withdrawal Policy**

**Initial** \_\_\_\_\_

A two week notice should be given in the event that you choose to withdraw from the program. Once the school year has begun, no part of a monthly tuition payment already made will be refunded.

Annual or trimester tuition paid in full will be prorated and refunded based on the number of payments that remain in the year at the time of withdrawal.

If notice of withdrawal is given BEFORE the day school starts (This year, on or before Monday, September 5, 2022): you will receive a refund of HALF of the monthly payment(s) you have made up to that point (August or August and September). If notice of withdrawal is given once school begins (This year, Tuesday, September 6, 2022 or later): no part of a monthly tuition payment already made will be refunded.

If notice of withdrawal is given AND your child no longer attends school beginning the same day, you WILL NOT be responsible for any additional payments, even if a payment is due within your two week notice period. If notice of withdrawal is given AND your child continues to attend during the two week notice period, you WILL be responsible for any additional payments due within your two week notice period, if applicable.

**Immunizations**

**Initial** \_\_\_\_\_

Immunization Forms for each child must be on file no later than September 30, 2022.

I have read, understood and initialed the above policies, and I agree to these terms.

Parent’s Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return the application with the registration fee to the Day School. Registration fees are non-refundable, unless no openings are available. You will receive an email notifying you of class placement. The address, home phone and email information provided on this application will serve as your primary contact information. This information will also be published in a school-wide directory if your child is accepted into the Day School unless otherwise requested in writing to withhold all or part of the information. If duplicate mailings to a different address are needed, please submit that information with the application.

Legal Notice: St. Andrew’s Day School admits students of any race, color, national or ethnic origin to all rights and privileges, programs and activities generally accorded or made available to students at the school.

*For further information, please contact Lauren Vicars at 843-284-4356 or LVicars@StAndrews.Church.*

**Authorization to Deduct Tuition Payments from your Bank Account (ACH FORM)**  
**St. Andrew's Day School – St. Andrew's Church**

PARENT/GUARDIAN NAME: \_\_\_\_\_

CHILD'S NAME (1): \_\_\_\_\_ CLASS: T 2s 3s 4s K

CHILD'S NAME (1): \_\_\_\_\_ CLASS: T 2s 3s 4s K

I hereby authorize St. Andrew's Church to deduct my child(ren)'s Day School tuition directly from my:

CHECKING    *or*    SAVINGS    account (*circle one*)

for the 2022-2023 School Year, beginning AUGUST 10, 2022.

*Tuition is paid over a 9-month period beginning August 10.  
Tuition payments will be deducted on the 10th of each month.*

I understand that, if necessary, an adjusting debit or credit may be made to correct an entry made in error. You would of course be advised of any corrections. I also authorize the financial institution named below to debit or credit my bank account noted below for the correcting entries.

**ACCOUNT INFORMATION**

Name of Bank: \_\_\_\_\_ Branch: \_\_\_\_\_

City, State: \_\_\_\_\_

Account Name: \_\_\_\_\_

*If joint account please list both names*

Account Number: \_\_\_\_\_ Bank Routing #: \_\_\_\_\_

This authority will remain in full force and effect until such time as St. Andrew's Church has received written notification from me, or my legal representative, of its termination, or I have received from St. Andrew's Church or its legal representatives that the plan has been terminated, or the end of the school year, whichever is earlier. It is further provided that written notification of termination, by either party, shall be provided in such time and manner as to afford either party reasonable opportunity to act on it.

AUTHORIZED SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_

Please attach a voided check OR complete account information above.